



Golden House Board Responsibilities Overview

Mission: To provide safety and support for victims of domestic abuse, while leading community efforts to end domestic violence.

The Golden House Board of Directors is a resource organization providing an active support network or individuals with a wide variety of expertise and the common interest of increasing public awareness and addressing community needs with regards to domestic violence.

The Board is responsible for the continuity of the program through governance, policy and philosophy setting; an ongoing process of evaluation and review; and the assurance of financial stability.

Board Members are expected to participate in agency strategic planning initiatives and set operating policies.

Board Members will be a strong and vocal advocate Golden House and victims of domestic violence in the community.

Board Meetings: Monthly, January through December

- Typically the 4th Thursday of every month – 5:15 pm
- To remain in good standing as Board Member, you must attend meetings regularly and have less than three unexcused absences
- Come prepared to respond to agenda items and vote on consent agenda.
- If excused, follow up with Executive Director to see what was missed

Events: It is recommended that Board members participate in each fundraising event by doing one or more of the following:

- Assist in planning, solicitation of materials and set-up
- Attend the events
- Assist in selling event and raffle tickets
- Promote the events to their network
- Financially contribute to the event
- Purchase a table or sponsorship
- Promote a table or sponsorship

Committees:

Becoming involved in Golden House is rewarding and easy. As a Board Member you are required to join one of the following standing or event committees:

- Governance Committee
- Finance Committee
- Marketing Committee
- Program Advisory Committee
- Gold Ribbin' BBQFest Event Committee
- Show of Strength Art Event Committee

10 Fundraising Responsibilities of Every Board Member

-- excerpts from Gail Perry – *Fired Up Fundraising*

What are a board member's appropriate responsibilities when it comes to fundraising? Below is a list of reasonable, realistic, doable activities every single board member can do. Whether we are wealthy or not; whether we are connected or not; whether we are introverts or not; whether we like fundraising or hate it. These are jobs for **Everybody!**

1. **Make your own personal financial contribution annually.** It should be among your top 5 gifts to charitable organizations, and one you are personally proud of.
2. **Understand Golden House's fundraising program and strategies.** Understand how fundraising works, what strategies are used for bringing in gifts, what is direct mail, what is a major gift.
3. **Help identify and evaluate prospects and open doors by making introductions** (individuals, foundations, corporations and other nonprofits).
4. **Help thank donors.** This is one of the easiest and most joyful aspects of all. When we do this, donors feel good about giving. They are drawn closer to the organization and want to give again and again.
5. **Ask for a contribution where appropriate.** We're not all good at asking for a gift but all these other roles can and will assist in the process.
6. **Be a personal advocate of the cause, telling friends and donors about the good work of Golden House.** Craft your own elevator speech with a statistic or two.
7. **Help cultivate donors.** Lots of easy jobs here, including thanking donors, writing notes, making thank you calls, accompanying the ED on donor visits, hosting an event, and other ways.
8. **Support and encourage all fundraising activities and the staff leading the effort.** When staff is praised, they will do a better job; when board members make fundraising important, everyone is more successful. And funds come in the door.
9. **Ensure that fundraising has adequate resources and support.**
10. **Attend public events and bring prospects and friends.** We are the official hosts/hostesses and can have a memorable impact.



By signing this document, you indicate that you have read and understood the information provided within it, and that you agree to complete a three-year Board term under these conditions. Thank you so much for sharing your time and talents with Golden House.

Signature of Board Member

Date

Signature of Board President or Executive Director

Date